

RENTAL APPLICATION
Village Development Group
Mt Glen Apartments, Fairway Vista Apartments
Ballenger Creek Townhouses

Applicant

Name	Social Security #	
Date of Birth	Phone #	
Email Address		
Cell Phone #		
Address		
City	State	Zip
Length at residence		Rent / Mortgage Amount
Name of Landlord		
Landlord's Phone #		
Drivers License Num	State Issued	
Child 1	Age	
Child 2	Age	
Child 3	Age	
Child 4	Age	
Pets?	YES	NO (If yes describe)

Employment Details

Employer Name	Phone #	
DBA Name		
Occupation		
Address		
City	State	Zip
Supervisor	Phone Extension	
Salary	Length of Employment	

Vehicle

Vehicle Make	Model	Year
Color	Vehicle Owner	
Vin#	Registration #	
Auto Loan Lender	Plate #	

Bank Information

Bank Name	Bank Branch
Acct Owner	Account #
ABA Routing #	Branch Phone #

Emergency Contact

Name	Phone #
Cell Phone #	Email Address
Employer Name	
Employer Phone #	Extension

PLEASE READ CAREFULLY BEFORE SIGNING

I understand and agree that acceptance of this application does not obligate the landlord to approve the application. Further, the landlord does not agree to reserve the apartment or hold the apartment for me during the period the application is pending. In the event that this application is rejected by the landlord, then I shall only be liable to the landlord for the costs and expenses occurred in processing the application. If the application is approved, I agree to enter into a lease on landlord standard form. If the application is approved and I fail to sign the lease and/or pay the amount due shown below, the landlord will retain my deposit as liquidated damages. I acknowledge that it is understood that Greenspring Apartments will do a complete credit check, criminal background check and verification of any and all information. _____ (Initial)

Security Deposit payment received _____ (date) _____ (Initial)

The undersigned makes the foregoing representations knowing that the owner will rely on the accuracy thereof in acting on this application.

Applicant will be notified within two (2) business days of the status of Application. If applicant does not hear within 48 hours, it is the applicant's responsibility to contact the office of the status.

The full security deposit will be needed to hold the unit and the unit will only be held 24 hours after notification. _____(Initial)

Applicant acknowledges that the landlord will run a criminal background check on the applicant. The applicant certifies that he/she has not been arrested, or charged with a crime. If the applicant has been

arrested or charged with a crime, then a disclosure of the offense, date of the offense, details of the offense must be submitted with this application. Failure to disclose the above listed information will be grounds for the termination of the applicants lease. _____(Initial)

Were you ever arrested and/or convicted of a misdemeanor or felony? _____YES _____NO

If YES, when and why?_____

Pets shall not exceed 20 lbs at any time and a picture of your pet will be required.

The Maryland Code provides that (1) if a landlord requires from a prospective tenant any fees other than a security deposit as defined by Section 8-203(A) of real property Maryland Code, and these fees exceed \$25.00, then the landlord shall return the fees, subject to the exceptions below, or be liable for twice the amount of the fees in damages. The return shall be made no later than 15 days following the date of occupancy or the written communications, by either party or the other, of a decision that no tenancy shall occur; (2) the landlord may also retain that portion of the fees which represents the loss of rent, if resulting from the tenant’s action. I understand and agree that acceptance of this application does not obligate the landlord to approve the application. Further, the landlord does not agree to reserve the apartment or hold the apartment for me during the period the application is pending. In the event that this application is rejected by the landlord, then I shall only be liable to the landlord for the costs and expenses occurred in processing the application. If the application is approved, I agree to enter into a lease on landlord standard form. If the application is approved and I fail to sign the lease and/or pay the amount due shown below, the landlord will retain my deposit as liquidated damages. I acknowledge that it is understood that Village Development Group will do a complete credit check and verification of any and all information. _____(Initial)

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Applicant Signature _____ Date _____

Date _____ Agent _____

Preferred Address of Unit _____ Apt. No. _____ Apt. Size _____ Rent \$ _____

Preferred Date of Occupancy _____ How did you hear about us _____

**EVERYONE MUST PASS A CREDIT & CRIMINAL CHECK BEFORE RENTING A
UNIT**

Reviewed by _____(Initial)